

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the November 28th, 2018 Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Corona de Tucson Fire District Governing Board was called to order by Board Clerk Mr. Weber Clerk at 18:07. at CDTFD Fire Station #1. Board members also present were Mr. Wagner. Mr. Lunde arrived 10 minutes after the meeting started. Mr. Edwards attended by video conference Also, present were Chief Simon Davis. There were 6 members of the public present.
2. **Pledge of Allegiance:** Mr. Weber led the assembly in the Pledge of Allegiance.
3. **Employee/Public Recognition:** Chief Davis recognized Fire Marshal Charlotte Herdliska for her work on community relations and involvement in spreading the fire prevention message to the community
4. **Call to the Public:** No Requests
5. **Reading and Approval of Minutes:** Minutes of the Corona Fire District Regular meeting held October 24th. Mr. Weber made a motion to accept, Mr. Wagner seconded the motion. The motion passed unanimously.
6. **Chief Report:**
Management Update: The Chief updated the Board on Zion lease purchase Loan and what purchases have been made to date
7. **Administrative Report:**
Gabe Buldra, of JVG presented the November financial reports (see attached) and answered questions in relation to the monthly financials. Mr. Edwards made a motion to accept the financials as presented. Mr. Wagner seconded. Motion passed unanimously
8. **Operations Report:**
Captain Almand reported to the Board on operations and the monthly call volume. (see attached report) he also updated the Board on events that had taken place throughout the month
9. **Prevention Report:** Fire Marshal Charlotte Herdliska updated the Board on current construction projects and developments in the community.
10. **IAFF Local 3504 Report:** VP Buglewicz gave a brief update on Local 3504 for the month.
11. **Old Business:** No Action

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12. New Business:

- A. Discussion and Action on renaming to District Policies (4-009 and 4-015). The Chief requested the item be tabled until a future meeting to account for some other policy changes.
- B. Discussion and Action on entering into a legal agreement with BFSO Law for District Legal representation. Chief Davis requested Board approval to enter into an agreement with BFSO Law to represent the District in regard to any legal matters that might come up in the future. After some discussion in regards to insurance coverage and what potential kind of work would be involved Mr. Wagner made as motion to approve said agreement, Mr. Lunde seconded. Motion passed unanimously
- C. Discussion was held on the annual PTO usage study where Chief Davis outlined the last two years of PTO usage among employees and how that usage effected staffing on a day to day basis. No Board action was taken

13. Future Agenda Items:

No Action

Adjourn: Motion made by Mr. Edwards to adjourn at 18:42p.m and seconded by Mr. Wagner. The motion passed unanimously.