

Corona de Tucson Fire District  
99 Tallahassee Drive, Corona, Arizona 85641  
Minutes of the December 20th, 2017 Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Corona de Tucson Fire District Governing Board was called to order by Chairman Steve Lunde at 18:05. at CDTFD fire station #1. Board members present were, Mr. Phillip Karhoff and Mr. Edwards. Mr. Weber and Mr. Lunde attended by video conference. Also present were Chief Simon Davis, Fire Marshal Charlotte Herdliska. There were 11 members of the public present.
2. **Pledge of Allegiance:** The Chairperson led the assembly in the Pledge of Allegiance.
3. **Employee/Public Recognition:** No Action
4. **Call to the Public:** Ms. Elle Abraham requested to speak to the Board and thanked the District for assisting with the Corona Cares Program throughout the year. The Board thanked her for attending the meeting and her kind words
5. **Reading and Approval of Minutes:** Minutes of the Corona Fire District Regular meeting held November 15th were read by each board member. Mr. Karhoff made a motion to accept. Mr. Edwards seconded the motion to accept the minutes as written. The motion passed unanimously.
6. **Chief Report:**  
Management Update: The Chief updated the Board on the new cardiac monitors and gave a brief Fleet report
7. **Administrative Report:**  
Steven Rodriguez of JVG presented the October financial reports (see attached) and answered questions in relation to the monthly financials. Mr. Karhoff made a motion to accept the financials as presented. Mr. Edwards seconded. Motion passed unanimously
8. **Operations Report:**  
Captain Cupell reported to the Board on operations and monthly call volume. (see attached report)
9. **Prevention Report:** Fire Marshal Charlotte Herdliska updated the Board on prevention activities for the month
10. **IAFF Local 3504 Report:** Captain Buglewicz updated the Board on labor activities over the last month

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11. **Old Business:** No old business to discuss.

12. **New Business:**

- A) **Enter into a contract with EAP Preferred:** Chief Davis requested approval from the Board to enter in to an annual contract with EAP Preferred for employee counseling services related to PTSD and other work-related counseling services for a cost not to exceed \$800 per year. After some discussion and listing of services the contractor can provide Mr. Nate Weber made a motion to approve said contract, Mr. Edwards seconded. Motion passed unanimously.
- B) **Discussion and Action on Appointing Jason Wagner to The Fire Board.** Chairman Lunde requested a motion to appoint Mr. Wagner to the Fire Board to fill out the remaining term of Mr. Scott Cliburn (expiring Nov 2018) Mr. Weber made the motion and Mr. Karhoff seconded. The motion passed unanimously, and the Board welcomed Mr. Wagner whom after his taking the oath will be seated at the January meeting.

12. **Future Agenda items:**

No Action

**Adjourn:** Motion made by Chairman Lunde to adjourn at 18:47p.m and seconded by Mr. Edwards. The motion passed unanimously.