

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the January 27th, 2020 Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Corona de Tucson Fire District Governing Board was called to order by Chairman Lunde at CDTFD Fire Station #1 at 18:05. All Board members were present. Board. Also present was Chief Simon Davis. There were 4 members of the public present.
2. **Pledge of Allegiance:** Mr. Lunde led the assembly in the Pledge of Allegiance.
3. **Employee/Public Recognition:** VP Union Chapter Alex Buglewicz recognized the Board for their service and issued Challenge Coin to all of them
4. **Call to the Public:** No Requests
5. **Reading and Approval of Minutes:** Minutes of the Corona Fire District Regular meeting held in December were presented for approval by Mr. Weber. Mr. Wagner made a motion to approve the minutes as written Mr. Karhoff seconded the motion. The motion passed unanimously.
6. **Chief Report:**
Management Update: Chief Davis updated the Board on the 2021 Assessed Valuation from the county.
7. **Administrative Report:**
Financials- Mr. Buldra of JVG presented the financial reports for December 2020 for Board review. After a few questions Mr. Wagner made a motion to approve the Financials as presented. Mr. Karhoff seconded. Motion passed unanimously.
8. **Operations Report:**
Captain Cupell reported to the Board on operations and activities for the month and presented the monthly call volume data. (see attached report)
9. **Prevention Report:** Fire Marshal Herdliska gave the Board the monthly statistics of Fire Prevention activities
10. **IAFF Local 3504 Report:** VP Buglewicz referred back to the call to the Public session
11. **Old Business:**
No Action

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12. **New Business:**

- A. Lydia Hunter CPA of Beach Fleishman presented the FY2020 Audit to the Board and reviewed the financial status of the District and presented the final audit numbers and findings.
- B. After some discussion with Ms. Hunter Mr. Karhoff made a motion to approve the Audit as presented and Mr. Wagner seconded. The Board unanimously approved the motion
- C. Chief Davis presented the CDFTD Job Descriptions to the Board for approve and submission into the District' Policy Manual. After some discussion on how the standards were drawn up Mr. Edwards made a motion to approve as written. Mr. Karhoff seconded, and the Motion passed unanimously

After no further action was taken and the Meeting was Adjourned:

Motion made by Mr. Edwards to adjourn at 19:23 and seconded by Mr. Wagner. The motion passed unanimously.

Special Fire Board Meeting Minutes

January 27th, 2021 at 5:00 PM

- I. **CALL TO ORDER / ROLL CALL** – Steve Lunde Chairman called the meeting to order at 17:05 all Board members were in attendance. Mr. Edwards arrived at 17:15
- II. **CALL TO THE PUBLIC** No Requests
- III. **BUSINESS**
 - A. **Strategic Planning Session for FY2022** -Chief Davis opened the discussion on what his plans are for the FY22 and what the goals area for next years budget. He also laid out a preliminary succession plan for his position in July 2022. The Board held some discussion of the options open and requested further planning to be held in the future. No action was taken by the Board
- IV. **ADJOURN** Meeting adjourned at 17:45