

Corona de Tucson Fire District
99 Tallahassee Drive, Corona, Arizona 85641
Minutes of the November 17th, 2021, Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Corona de Tucson Fire District Governing Board was called to order by Chairman Nate Weber at the CDTFD Fire Station #1 at 18:04. The Full Board was in attendance. Also present was Chief Simon Davis. There were 8 members of the public present.
2. **Pledge of Allegiance:** Mr. Weber led the assembly in the Pledge of Allegiance.
3. **Employee/Public Recognition:** No Recognition this month
4. **Call to the Public:** No Requests
5. **Reading and Approval of Minutes:** Minutes of the Corona Fire District Regular meeting held October 27th were presented for approval by Board Clerk Mr. Wagner. Mr. Karhoff made a motion to approve the minutes as written, Mr. Edwards seconded the motion. The motion passed unanimously.
6. **Chief Report:**
Management Update: Chief Davis updated the Board on the District's Liability Insurance renewal and the addition of going to battery operated forceable entry tools.
7. **Administrative Report:**
Financials- Mr. Buldra presented the JVG Report on the District's October financials (via Zoom) for Board review and analysis, Mr. Karhoff made a motion to approve the presented financials and Mr. Edwards seconded. Motion passed unanimously.
8. **Operations Report:**
Captain Holm reported to the Board on operations and activities for the month and presented the monthly call volume data. (See attached report)
9. **Prevention Report:** Fire Marshal Herdliska presented the month Prevention report and building update.
10. **IAFF Local 3504 Report:** VP Bartz updates the Board on the local chapter's activities for the month and the Line of Duty Funeral for Capt. Criner of Drexel Heights FD
11. **Old Business:**
 - A. No Old business.
12. **New Business:**
 - A. Board Discussion and Action on Appointing a new Board Member

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- B. Board Discussion and Action on offering an Employment Contract to Steve Lunde to be the next Fire Chief.
- C. Chairman Weber requested a motion for the Board to go into Executive Session to discuss both items consecutively as laid out in ARS 38-431.03 (A)(1). Mr. Edwards made the motion, Mr. Wagner seconded. Motion passed unanimously. Regular Meeting was suspended at 18:37
- A. The Regular meeting was called back into session at 19:19 and Item A was readdressed on the Board appointing a new member. Chairman Weber thanked all the candidates for applying and their commitment to the community with that he made a motion to appoint Roosevelt McKnight to fill the open position on the Fire Board. Mr. Karhoff seconded, and the motion passed unanimously.
- B. Discussion on Approving a Fire Chief Employment contract with Mr. Steve Lunde was held. Primarily the discussion was on when the the start time of the contract and the details involved in the actual hiring process. At the conclusion of the questions Mr. Karhoff made a motion to offer Mr. Steve Lunde a contract for the new Fire Chief position starting July 1st, 2021. Mr. Edwards seconded, and the motion passed unanimously.

With no further action being taken the Meeting was Adjourned: Motion made by Mr. Edwards to adjourn at 19:48 and seconded by Mr. Wagner. The motion passed unanimously.